

Township Information and Summary Directory
Robinson Township

The township government is established and empowered to perform certain governmental functions as directed by the State Constitution and Legislature.

Robinson Township is a municipal corporation organized under the laws of the State of Illinois for the purpose of providing its residents with the following services:

- * General & Emergency Assistance
- * Road & Bridge Maintenance and Contructions
- * Property Assessment
- * Cemetery Maintenance & Internment Services
- * Notary Public Services
- * Referrals for other community services

The Township is organized with two (2) separate chief executive officers, namely the Supervisor and Highway Commissioner. The organization chart shown on Table I demonstrates the relationship of the various offices of township government. The Supervisor is ex-officio Treasurer of the Road District. The Highway Commissioner can act solely or in concert with the Board of Township Trustees. The Clerk serves as record keeper for both the Township and Road District.

The Township Office (Town Hall) is located at 12045 E. 1050th Ave. Robinson, IL 62454
The following is a list of facilities owned by the Township and Road District:

- * Robinson Township Office 12045 E. 1050th Ave. Robinson, IL 62454
- * Cemetery Dept. 12025 E. 1050th Ave. Robinson, IL 62454
- * Highway Dept. 10328 N. 900th St. Robinson, IL 62454

Township Officials and Boards

Board of Town Trustees:

Supervisor:	<u>Larry Corder</u>	Town Clerk:	<u>Joshua Tanner</u>
Trustee:	<u>Kyle Harris</u>	Trustee:	<u>Robb Sparks</u>
Trustee:	<u>Kevin Steele</u>	Trustee:	<u>Dan Strauch</u>
Highway Commissioner:	<u>Monty Murray</u>	Assessor:	<u>Brenda Daugherty</u>

Township Employees

Employee	Full/Part Time	Department
Rickey Barnbrook	Full Time	Highway
Dylan Fleek	Full Time	Cemetery
Mac Holt	Full Time	Highway
Lacey Kerns	Full Time	Township
Michael Koester	Full Time	Highway
Ed Miller	Full Time	Cemetery
Josh Shipman	Full Time	Highway
Nikki Tanner	Full Time	Township
Ethan Tracy	Full Time	Cemetery
Zach Young	Full Time	Cemetery

Directory of persons to whom requests for public records should be directed:

Freedom of Information Officer of Robinson Township: Lacey Kerns

Township Records

General Town

- * Administrative Files
- * Annual Town Budget and Appropriation Ordinance
- * Annual Town Tax Levy
- * Cancelled checks, bank statements, deposit slips
- * Check stubs
- * Computer printouts (monthly)
- * Computer printouts (final, year to date)
- * Contracts
- * Duplicate receipts and deposits
- * Election records
- * Hearing minutes
- * IMRF monthly reports
- * Individual payroll records
- * Investments
- * Invoices, vouchers, and bills
- * List of approved claims- Board of Town Trustees
- * Minutes- Annual Town Meeting
- * Minutes- Board of Town Trustees
- * Monthly statements (time sheets)
- * Personnel records
- * Certificate of status of exempt property
- * Revenue: Personal Property Replacement Tax/
Property Tax
- * State and Federal Income Tax Records

General Assistance

- * Administrative Files
- * Invoices, vouchers, and bills
- * Case files

Cemetery

- * Administrative Files
- * Invoices and bills
- * Burial Book
- * Maps of Cemeteries

Highway Records

- * Administrative Files
- * Annual budget and levy
- * Annual inventory, annual reports
- * Bids- Specifications
- * Cancelled checks, bank statements, deposit slips
- * Check stubs and copies
- * Computer printouts (monthly)-budget
- * Computer printouts (final, year to date)-budget
- * Duplicate receipts and deposits
- * Individual payroll records
- * Invoices, vouchers, and bills
- * List of approved claims (audited and paid)
- * Minutes (Township Clerk)
- * Monthly reports/statements
- * Permits
- * Personnel Records
- * Revenues: Property Tax Levy
 - * Personal Property Replacement Tax
 - * Culvert Installation Invoices
 - * Miscellaneous
- * Road plans, plats, and maps